

|  |
| --- |
| **TUNTUTAN ELAUN LEBIH MASA BAGI BULAN \_\_\_\_\_\_\_\_\_\_** |
|  |
| NAMA | : |  | NO.K/P | : |  |
| JAWATAN | : |  | GAJI SEBULAN | : |  NO. GAJI :  |
| KADAR SEJAM | : |  | NO. AKAUN | : |  |
|  |
| TARIKH | MASA BEKERJA | KENYATAAN BEKERJA | JUMLAH JAM BEKERJA |
| H/BIASA | REHAT | H/KLPS |
| DARI | HINGGA | S | M | S | M | S | M |
|  |  |  |  |  |  |  |  |  |  |
| **JUMLAH** |  |  |  |  |  |  |

|  |
| --- |
| PERKIRAAN: |
| HARI BIASA (S) J/JAM |  | x 1.125 | x RM7.37 | = | RM |  |
| HARI BIASA (M) J/JAM  |  | x 1.250 | x RM7.37 | = | RM |  |
| HARI REHAT (S) J/JAM |  | x 1.250 | x RM7.37 | = | RM |  |
| HARI REHAT ( M ) J/JAM |  | x 1.500 | x RM7.37 | = | RM |  |
| HARI KLPS (S) J/JAM |  | x 1.750 | x RM7.37 | = | RM |  |
| HARI KLPS ( M ) J/JAM |  | x 2.000 | x RM7.37 | = | RM |  |
| **JUMLAH TUNTUTAN** | **=** | **RM** |  |
| **PERAKUAN :** |
| Saya mengaku segala kenyataan di atas adalah betul dan benar. |
|  |  |  |  |  |
|  |  |  | Tandatangan Pegawai Yang Menuntut |  |
|  |  | Tarikh: |  |  |
|  |
|  |  |  | Disahkan Oleh; |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | Tarikh: |  |  |
|  |